

## NHRPA Business Meeting

June 9, 2017

Primex, 46 Donovan Street, Concord

### Attendees?

- 1) Meeting called to order- 9:34 am
- 2) Secretary report
  - a. Approval of April Meeting minutes. Corrections to minutes:
    - i. Krissy Flythe not Flynn
    - ii. Under budget; section on Executive Board there is an extra line that needs to be deleted.
    - iii. Amended minutes approved 12 - 0
- 3) Treasurer report
  - a. Arene handed out the budget as it stands as of June 1<sup>st</sup>. Does not include Wink Tapply expenses and some food expenses.
  - b. Motion to accept the Treasurer's Report as presented - Tara Tower, 2<sup>nd</sup> by Eric Feldbaum. Approved 12-0.
- 4) Executive Directors report:
  - a. 255 total members compared to 242 at this time last year with 7 new members this year.
  - b. This summer Kerry will be working on finding the missing communities who are not members.
  - c. Looking at changing parameters for agency members.
  - d. 10 Communities selling Fun Passes. 18 books sold so far.
  - e. 16 Communities selling Summer Discount Tickets.
  - f. 98 people at Maintenance Workshop which is the largest number of attendees they've ever had. Still figuring out how much money we made for the workshop.
  - g. Wink Tapply Workshop had 139 attendees which made it the largest number of attendees and the new home worked well.
  - h. Granite State Track and Field received all their funds State before event takes place. They are looking at possibly giving Breathe NH books to winners as a prize but it is still being discussed.
  - i. For the Annual Conference we currently have two VIP sponsors. Musco Sports Lighting and Rec Desk. Registration will be opening next week.
  - j. At the last meeting, Kerry was asked to look into the cost of adding Directors & Officers insurance which cover the Executive Board if someone filed lawsuit against us because they didn't like a decision we made or something. The cost is \$800 a year.
- 5) Presidents report:
  - a. Greg reported that he attended the joint Leadership Summit organized by the Mass & CT Recreation & Park Associations, which was held in CT. He suggested that it might be a

good idea for us to offer a standalone workshop with a premier speaker and charge a fee for attendees as a source of revenue.

- b. NRPA
    - i. If you are going to the NRPA National Congress and haven't booked your hotel room yet, please do so immediately as the hotels are already selling out.
    - ii. NFL is doing away with Punt Pass and Kick program after 45 years.
  - c. Northern New England's Conference Committee met this week. They have all their speakers lined up and the conference is staying at Attitash for foreseeable future.
- 6) Budget Review and Approval: Arene walked us through various line item changes in the budget.
- a. Under Expenses: Administration and Insurance – adding \$800 for Directors & Officers Insurance policy. New total is \$1385.
  - b. Question under Revenue from Annual Conference – Do we consider the grant in budget or not. Decision was yes so we will leave the total at \$9,598.00.
  - c. Professional & Commercial – total income for professional income to \$6400.
  - d. Commercial should be up to \$6300.
  - e. Granite state Track & Field - anticipates Loco will stay on. Revenue and Expenses are kept as a wash since we don't what next year will look like. Adjustment to \$9,500 to reflect Sylvania & Loco potential sponsorship. Adjust expenses as well. If sponsors go away then program goes away unless they find other sponsors.
  - f. Wink Tapply proposed dropping revenue \$450. Feel that this total is more realistic to actual revenues.
  - g. Expenses – Executive Director: Anticipated raise in salary factored into the budget. Executive Director Salary \$24,942.
  - h. Marketing – Expense: Kerry would like to see \$ for promotional piece to send about member recruitment. Maybe \$500. Andy suggested Kerry talk to other states. After general discussion \$700 was added.
  - i. National Conference for President: Drop to \$1900 since travel is usually covered in credit card points.
  - j. New Total projected income \$60240. Expenses - \$69,727. Difference of \$9487.00. Eric Feldbaum made a motion to accept the changes to the budget as presented. Tara Tower 2<sup>nd</sup>. Discussion: Andy expressed some concern that we are still budgeting in the negative. Kerry responded that even though we are in the negative in the budget, in the last 3 years we have never gotten close to actually being in the negative. We haven't had to touch any of our CD's. This current year we have already brought in over 100% of anticipated revenue and only expense at 92% of budget spent. Motion to approve as amended. 12 – 0.
- 7) Work Plan approval
- a. Eric made a motion to approve amended work plan. (Minus any grammatical errors that may be found.) Arene Berry 2<sup>nd</sup>. Approved 12-0. Kerry will send out final document along with a timeline of when things are due to all Committees.

8) Wink Tapply Review

- a. Kerry reported that they received a last minute influx of registrations. There was some confusion about the registration process which Kerry will correct for next year. Otherwise the workshop went very well. 150 registered, 139 attended. Physical space was nice which much more room. Aquatics Track was new addition this year.

9) NH State Conference/ Awards update:

- a. Krissy reported that we are ready to go live with registration next week. Still need to figure out the meal selection but that's easy enough. Kerry reported that she hasn't heard anything from the Awards Committee but will touch base with Krystal.
- b. Kerry feels our awards process is onerous. She is going to talk to other Executive Directors to see what they do.

10) NH/VT Maintenance Workshop review – Nothing else to report.

11) Pitch Hit and Run Review:

- a. Tara Barker reported that the event went well. She is concerned that most Recreation Department's don't run the program in their communities and so she is looking to find some other organization to run it and take NHRPA out of it.

12) Granite State Track & Field update:

- a. Meets are set, but no other updates at this time.

13) Logo discussion:

- a. Greg presented several options for a new logo and was looking for input from the Executive Board. Suggestion to have New Hampshire spelled out. Greg will have them update the font a bit and then will email out. He suggested we could then do an apparel drive and use one of our commercial members as the vendor.

14) Old Business:

- a. NH Fisher Cats Game: It was suggested to hold our July Goal Setting Meeting at the game in one of the Suites and then those that want to stay after for the game can. There is a day game on Aug 2<sup>nd</sup> and then Kerry will offer those that want tickets on a first come first serve. Meeting will tentatively be held at 9:30 am.

15) New Business

- a. Legislative Update: Eric reported that he just got back from four days in DC with NRPA. He completed 15 visits discussing LWCF. He also met with Jeanne Rasmussen with NRPA who does grass routes efforts for Park Champions. She can do webinar or session for us if we want.

The LWCF Funding will probably be reauthorized, but he doesn't know how much or how long. We all need to promote our LWCF projects and get people into our Parks. He said that its great to ask for money but better to show people where the money goes.

Grant Round 29 doesn't have funding yet but they will be opening up for submissions and asking for letters of intent this summer to recruit for projects. He said they are hoping to move through grant rounds quickly and suggested looking at their website to get ideas for potential projects. They are looking for projects can be done by next spring or early summer.

- b. Coos County Trails: Kerry received an email from the North Country Council. They are putting together a coalition in Coos County to develop trails. The Council is looking for people in the the County who might want to join. Kerry will put the information in the next newsletter.
- c. July Executive Board Meeting: Currently waiting to see if we can hold it at the Fisher Cats Stadium on August 2<sup>nd</sup>.

Eric Feldbaum made a motion to go into Non-Public Session. 2<sup>nd</sup> by Tara Barker.