

## NHRPA Meeting Minutes – 5.10.18 @ Primex

Members in attendance: Greg Bisson, Meghan Spaulding, Eric Feldbaum, Renee Sangermano, Kristine Flythe, Arene Berry, Joe Manzi, Tara Barker, Donna Kuethe, Dan Sturgeon, Tara Tower and NHRPA Executive Director Kerry Horne.

Greg called the meeting to order at 9:35am

Tabled secretary & treasure reports

Ed report – Membership remains consistent with 254 total members. Executive Board results were reviewed – Craig Fraley is President Elect, Arene Berry Treasurer, Matt Casparius Secretary, and the four “at large” members are Tara Barker, Eric Feldbaum, Dan Sturgeon and Tara Tower. Fundraising update – we currently have 14 communities selling Fun Pass books and 19 registered to participate in the Summer Ticket program. I will get the tickets out as soon as I have them all available. Online registration is open for Wink Tapply Workshop, Fisher Cats social and NHRPA State Conference. The Fisher Cats social is on Thursday, May 31<sup>st</sup> game is at 11:35am vs. Portland. The May newsletter was emailed out on May 8<sup>th</sup> and the September Deadline is the 19<sup>th</sup>. Mentioned that we need to focus on changing our tax status from 501c6 to 501c3 over the next few months.

Presidents Report – Greg reminded everyone about Indianapolis NRPA registration opening on Monday the 14<sup>th</sup>. Registration website has some hotels where you are able to be registered without registering for the conference in case you have to wait for your July budget. New England Room Block information coming on Friday. Greg also thanked everyone who was part of the election and those who voted. Election results were positive with many new faces running for office. Greg would like to see those who were nominated step up and get involved in the association in other ways with committees or programs. There is a Leadership summit in Massachusetts this coming Wednesday May 16<sup>th</sup> with a national speaker. This is a good opportunity for leadership training and Greg plans to attend. Next meeting is at HealthTrust on June 7<sup>th</sup> at 9:30am. Goals and direction will be the topic for the meeting and everyone is invited to attend.

Budget Discussion – Eric Feldbaum made a motion to open discussion on the budget and Meghan Spaulding seconded. Donna discussed GSTF and how Sylvania was unable to provide funding at the \$8,00 level this year at the last minute so that put the committee in a bit of a financial bind. Sylvania was able to step up and provide funds for the championship long sleeved shirts ordered through Collins Sports. Donna reported that all shirts are ordered, ribbons and fields have been secured for each of the events. Winnisquam track was reserved for \$35 for the State meet and they provide 4 of the 6 port-o-lets. Donna reviewed the proposed budget for next year. The committee will re-group in the fall to find additional sponsors to make ensure that the program moves forward. Donna reviewed the budget line by line including the fact that GSTF will charge \$5 per athlete starting next year. Donna discussed how we initially got Sylvania as a sponsor a few years ago and I discussed how Sylvania may get involved in the future. They will re-group after this year’s meet to seek funding for 2019 program year. Joe Manzi asked about how other towns plan to pay the \$5 per athlete fee next year. Donna explained that this \$5 fee will be instituted next year and they will leave it to each municipality to determine how they will pay the fee per athlete. Arene asked about if we could look at charging more for non-NHRPA participating organizations. There are a few who participate currently. Eric asked about if charging for the event changed our liability and I mentioned that I would follow up but didn’t anticipate any issues. Executive

Director Kerry Horne suggested that we create a separate checking account under NHRPA for GSTF next year. There was discussion regarding updating the budget lines for GSTF to show actual expenses and projected income. - \$10,540 revenue potential and expenses \$8,750 will be the new amount in the budget line for GSTF. Budget is being amended to reflect they changes. Tara T. made the motion to adjust the GSTF numbers listed above and Donna seconded the motion. The motion passed. New bottom line budget numbers are \$63,115 for projected income and \$69,785 projected expenses. Greg called for a vote hearing no additional discussion – vote passed unanimously.

Donna made a motion to establish a NHRPA GSTF checking account – Tara T. Seconded the motion and the motion passed. Motion made by Tara T. that if the NHRPA checking account goes below \$5,000 Arene has the authority to cover expenses – Meghan seconded the motion. Vote passed. This was discussed as there is potential dip in the checking account once GSTF funds are distributed for this year's event.

Wink Tapply Workshop – Dan reported that registration is open and that Les at TTCC stepped up and used the centers tax status to help NHRPA receive a grant for \$2,500 from Ever Source. TTCC is a 501C3 which is a requirement for funding. Registration is moving along and with Ever source participating that will help with funding. Dan will send NHRPA Executive Director Kerry Horne the logo for Ever source and so it can be posted ASAP. Donna asked to promote the Aquatics module as much as possible - David Gill will be speaking as well as others who will discuss waterfront issues. Steve (keynote) is doing a breakout session as well for the \$2,500 fee that is being covered by Ever source. Krissy asked about changing the date for Wink in the future as her summer camp staff is not generally available yet. Donna discussed the history that it has generally been the first Saturday in June and regardless of trying to change the date it will always interfere with something as June is a busy month for events.

NH State Conference & Awards – Krissy mentioned that all the speakers are scheduled and we have vendors currently registering to attend. Krissy and a few others toured the Concord community center and things were moving along nicely and she doesn't anticipate any issues for September. Parking may be tight but there is overflow available. Kerry Horne reminded everyone that she will not be at the state conference due to commitment with HealthTrust the same day. Kerry Horne reminded everyone to put in awards nominations as the deadline is approaching – June 1<sup>st</sup>!

GSTF – we discussed the budget earlier and Donna reviewed the locations for this year's event. Regional events will take place on Saturday, June 16<sup>th</sup> in Lebanon and Rochester and that the State finals will take place on Friday, June 22<sup>nd</sup> at Winnisquam HS. Registration is open through direct athletics. Greg mentioned that they started a younger kid's version of GSTF so that will be feeding the program for the future. Contact Greg for details.

NNE Update – Tara gave an update that the conference will be moving to a new location – North Conway Grand Hotel. Attitash will no longer be the host. North Conway Grand has gone through a big renovation. Room prices will be less as they charge per room not per person. A group of four board members met with the new contact at the hotel last week and they confirmed the contract. June 4<sup>th</sup> and 5<sup>th</sup> will be the date the NNE board meets at the hotel to get ready for next year's conference. A few changes will include that the meals will be through the hotel next year. The AV will be taken care of by the hotel. The hospitality suite will be possibly held in the bar instead of in a room. They are currently working on social opportunities potentially outdoors and the hotel has several options for social events. Sessions will all take place downstairs in breakout rooms. NNERPC has contracted with myrec.com for

registration and website. Pre-conference may be an ACA mini-camp type of session. Programmer's pre-conference type session as well as a "director's camp" type session. More information coming soon.

Old Business – clothing fundraiser Greg distributed items to those who ordered.

New Business – Kerry Horne discussed that we need to purchase backup system for the NHRPA laptop. Kerry will purchase the backup system this month and back up the NHRPA laptop. Eric mentioned that NHRPA does not currently have a memorandum of understanding with DNCR (formerly DRED). There was discussion to have a DNCR seat on the board in place of one of the "at large members". Eric was re-elected to the board so this would be a natural time to transition this seat. A question will be sent out to members to amend the bi-laws or constitution regarding the makeup of the board with that seat first being offered to DNCR and if not taken by them it would be an "at large" member seat. Kerry Horne will send an email ballot out to NHRPA members later this summer to see if the membership would like to update the seat that Eric holds currently. Goal is to have the vote completed by NHRPA State Conference. Eric F. also mentioned that Nate from UNH will be heading back to Utah. NHRPA wishes Nate well in his new adventures. Greg mentioned that the June meeting will be for goals review and planning for the next two years.

Tara T. asked about the Fisher Cats social. Kerry Horne reminded the group that the NHRPA social will be held on May 31<sup>st</sup> at 11:35am. This is a free social event and registration is open.

Krissy mentioned that June 22<sup>nd</sup> Lebanon is hosting a food truck festival. 1500 maximum tickets will be sold. Tickets are \$8 per ticket and you get a \$3 sample from any truck.

Motion to adjourn the meeting made by Arene and seconded by Eric F. Meeting adjourned at 10:53am.

Minutes recorded by Kerry Horne