



NH Recreation & Park Association

Get out and enjoy life!

CLARENCE B. “WILLIE” SHELLNUTT PROGRAM AWARD Clarence B. “Willie” Shellnutt 1919-1970

BACKGROUND:

Clarence “Willie” Shellnutt was, for several years, Director of Recreation in Lebanon, New Hampshire. He then moved into Student Union work as Program Director at the University of Massachusetts where, despite a heavy work schedule, he also attended classes and earned his B.S. degree. He advanced to the Student Union at Boston University and then to the Union at Rensselaer Polytechnic Institute, Troy, New York, where he did an outstanding job as Director.

No member worked harder for the New Hampshire Recreation Society. “Willie” edited its first newsletter in 1954, was Society President in 1956-57. He initiated the first Governor’s Conference on Recreation when it resumed in 1969.

“Willie” was a dynamic leader who could infuse others with his enthusiasm. He used this quality, in addition to his talent for creating and directing interesting and innovative programs, to develop Lebanon’s recreation program into one of the finest in the state of New Hampshire.

ELIGIBILITY AND CRITERIA:

- Eligible to submit are all public, local, county or state agencies; and private agencies in New Hampshire
- Programs submitted for consideration must have been active between January 1st and July 31st of the preceding and current year of the nomination.
- The Program Award is a citation for a program that fills a local need in an outstanding manner.
- Programs for consideration for the Shellnutt Award should be ongoing or reoccurring programs.
- Programs of short duration will be considered as well as those that go on annually.

SUBMISSION:

- Required:
 - Detailed description of the program
 - Dates of the program
 - What was the local need that this program fulfilled
 - What is the duration of the program (one-time, annual, ongoing, re-occurring)
- Recommended:
 - News articles
 - Photographs
 - Flyers
 - Other reasons or back up material for nomination

SELECTION:

The New Hampshire Recreation and Parks Association Awards Committee will evaluate and make decisions on nominations. Only information that is submitted in the application will be considered. Selection will be

based on a complete and professional application; the merits of the information presented and whether the candidate or program is the most deserving nominee.

AWARD:

The Awards Committee will present a plaque at the annual NHRPA Awards Banquet to the recipient who best exemplifies the criteria of the award.

DEADLINE:

Applications must be submitted to Krystal Alpers, 12 Rowell Drive, Franklin, NH 03235 or by e-mail to kalpers@franklinnh.org by June 1st.

CLARENCE B. "WILLIE" SHELLNUTT PROGRAM AWARD

Name of Program _____

Department/Agency _____

Address _____

Name, Address, Phone and E-mail of person making this nomination _____

Job Title/Description _____

Please check the boxes below that apply to the Program:

<input type="checkbox"/>	Public, local, county or state agency in New Hampshire
<input type="checkbox"/>	Private agency in New Hampshire

On a separate sheet of paper, in the form of a narrative or cover letter, please answer the following questions as it pertains to the Nominee. Answers must be typed. The below items must be answered/attached in order to be considered for the Clarence B. "Willie" Shellnutt Award.

The following items are required:

- Detailed description of the program.
- Dates of the program
- What was the local need that this program fulfilled
- What is the duration of the program (one-time, annual, ongoing, re-occurring)

- Please include as much of the information below in the program description that pertains to your program. Not all may apply.

PLANNING

- ◆ How did you determine the need for this program?
- ◆ What was the purpose of this program?
- ◆ What were your goals for the program?
- ◆ Describe your program budget?
- ◆ Who was involved in the planning stages?

ORGANIZATION

- ◆ How did you staff the program?
- ◆ What basic supplies and materials were needed to run the program?
- ◆ Describe the areas or facilities, which were needed.
- ◆ What community resources did you utilize?

IMPLEMENTATION

- ◆ What activities were offered?
- ◆ What population was served?
- ◆ What was the length of the event?
- ◆ What supervision/leadership was involved?

- ◆ Discuss any problems you encountered and how they were handled.

EVALUATION

- ◆ How many people participated in the program?
- ◆ What method did you use to evaluate your program?
- ◆ What were the measurable benefits gained by the participants? By the community?
- ◆ What do you feel is the carry-over value of this program?

The following items are recommended but not required:

1. News articles
2. Photographs
3. Flyers
4. Other reasons or back up material for nomination